

Cambridge IGCSE[™] / Cambridge IGCSE (9–1) First Language Arabic 0508 / 7184

For examination from 2020





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Introduction

This scheme of work has been designed to support you in your teaching and lesson planning. Making full use of this scheme of work will help you to improve both your teaching and your learners' potential. It is important to have a scheme of work in place in order for you to guarantee that the syllabus is covered fully. You can choose what approach to take and you know the nature of your institution and the levels of ability of your learners. What follows is just one possible approach you could take and you should always check the syllabus for the content of your course.

Suggestions for independent study (I) and formative assessment (F) are also included. Opportunities for differentiation are indicated as **Extension activities**; there is the potential for differentiation by resource, grouping, expected level of outcome, and degree of support by teacher, throughout the scheme of work. Timings for activities and feedback are left to the judgment of the teacher, according to the level of learners and size of the class. Length of time allocated to a task is another possible area for differentiation.

Guided learning hours

Guided learning hours give an indication of the amount of contact time you need to have with your learners to deliver a course. Our syllabuses are designed around 130 hours for Cambridge IGCSE courses. The number of hours may vary depending on local practice and your learners' previous experience of the subject. The table below give some guidance about how many hours we recommend you spend on each topic area.

Scheme of work units	Notes	% of the course	Guided learning hours
Unit 1: Key writing skills	This unit consolidates learners' existing writing skills and is designed to build confidence in the basics of Arabic language: parts of speech, types of sentences and sentence structure, connectives, grammar and spelling, and register.	14%	18 hours
Unit 2: Reading a variety of texts	This unit takes learners through fiction and non-fiction texts and explores the ideas of genre, audience and writer's craft. It is intended to encourage an interest in reading and a desire to read Arabic inside and outside the classroom. It introduces learners to the ideas of audience, tone and register, as well as how writers make use of language through imagery.	5%	7 hours
Unit 3: Descriptive and personal writing	This unit explores examples of good descriptive and personal writing and encourages learners to analyse these. It takes learners through the process of producing their own pieces of descriptive and personal writing.	18%	23 hours
Unit 4: Reading and responding to writing	This unit explains to learners how to identify and respond to the main ideas of a text, such as following a sequence or argument, identifying the conclusion, distinguishing fact from opinion, and giving a personal response to the theme in a text. It explores the conventions of various	18%	23 hours

Scheme of work units	Notes	% of the course	Guided learning hours
	types of writing: reports, letters, interviews, articles and speeches, considering objectives, content, layout, audience, tone and register.		
Unit 5: Reading for meaning	This unit looks at the basic components of fiction and how to analyse a text.	18%	23 hours
Unit 6: Narrative writing	This unit explores examples of good narrative writing and encourages learners to analyse these. It takes learners through the process of producing narrative writing.	14%	18 hours
Unit 7: Discursive and argumentative writing	This unit explores examples of good discursive and argumentative writing and encourages learners to analyse these. It takes learners through the process of producing discursive and argumentative writing.	14%	18 hours

Teaching order

The units are planned to be delivered in order to develop balanced reading and writing skills. Some units are designed to support both reading and writing skills while some focus on specific skills. The allocated percentage of skills taught in each unit follows the weighting of assessment objectives as stated in the syllabus (Reading 50%, Writing 50%).

Unit 1 supports Paper 1 Reading and Paper 2 Writing. Units 2, 4, 5 and 6 support Paper 1 Reading. Units 3 and 7 support Paper 2 Writing.

The order of the units within the scheme of work follows the development of candidates' skills and not the pattern of the examination. The rationale behind this is that the examination is designed to assess the candidates' skills summatively (i.e. at the end of the course). There is scope for flexibility within the teaching order, depending on the background of the candidates at the start of the course. The scheme of work should be revisited regularly throughout the teaching of the course.

Assessment objectives AO1 Reading

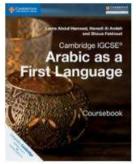
- R1 understand and collate explicit meaning
- R2 understand, explain and collate implicit meanings and attitudes
- R3 select, analyse and evaluate what is relevant to specific purposes
- R4 understand how writers achieve effects.

Assessment objectives AO2 Writing

- W1 articulate experience and express what is thought, felt and imagined
- W2 order and present facts, ideas and opinions
- W3 understand and use a range of appropriate vocabulary
- W4 use language and register appropriate to audience and context
- W5 make accurate and effective use of paragraphs, grammatical structures, sentences, punctuation and spelling.

Resources

The up-to-date resource list for this syllabus, including textbooks endorsed by Cambridge International, is listed at www.cambridgeinternational.org



Endorsed textbooks have been written to be closely aligned to the syllabus they support, and have been through a detailed quality assurance process. As such, all textbooks endorsed by Cambridge International for this syllabus are the ideal resource to be used alongside this scheme of work as they cover each learning objective. In addition to reading the syllabus, teachers should refer to the specimen assessment materials.

School Support Hub

The School Support Hub <u>www.cambridgeinternational.org/support</u> is a secure online resource bank and community forum for Cambridge teachers, where you can download specimen and past question papers, mark schemes and other resources. We also offer online and face-to-face training; details of forthcoming training opportunities are posted online. This scheme of work is available as PDF and an editable version in Microsoft Word format; both are available on the School Support Hub at <u>www.cambridgeinternational.org/support</u>. If you are unable to use Microsoft Word you can download Open Office free of charge from <u>www.openoffice.org</u>

Websites

This scheme of work includes website links providing direct access to internet resources. Cambridge Assessment International Education is not responsible for the accuracy or content of information contained in these sites. The inclusion of a link to an external website should not be understood to be an endorsement of that website or the site's owners (or their products/services).

The website pages referenced in this scheme of work were selected when the scheme of work was produced. Other aspects of the sites were not checked and only the particular resources are recommended.

How to get the most out of this scheme of work – integrating syllabus content, skills and teaching strategies

We have written this scheme of work for the Cambridge IGCSE First Language Arabic 0508 syllabus and it provides some ideas and suggestions of how to cover the content of the syllabus. We have designed the following features to help guide you through your course.

	wledge they are trying to b our learners by expressing o / about'. Learning objectives		
about the progres Don't forget to lea what your learner could try question quizzes, 'mind ma	t which informs you so of your learners. we time to review s have learnt, you and answer, tests, aps', or 'concept ds of activities can	words that they have learned. (I) Learners identify a word from their own list and indicate another word with similar meaning word with opposite meaning; synonym and antonym). (F) Ask learners to focus on the type of questions asked when doing elaborative reading or elaborative understanding of an issue. Ask them to look at the WHY, WHO, WHERE, HOW	ndependent tudy (I) gives our learners ne opportunity o develop their wn ideas and nderstanding rith direct input om you.
	Past and specimen pa	pers Extension activities provide y	/our
	Past , specimen papers	and mark schemes are available to download at <u>www.cambridg</u> abler learners with further chal	lenge e
are availab www.cam Using thes	papers, past papers and ole for you to download at: bridgeinternational.org/s e resources with your lear r progress and give them o ding.	d mark schemes support mers allows you to	ndent

Key writing skills

Learning objectives	Suggested teaching activities			
Communicate clearly, effectively and imaginatively Articulate experience and express what is thought, felt and	Main focus area: Being content Give learners the text (ابتسم للحياة) from Re contentment. Learners have to identify at least three to fiv		018 about the importance o	of positive thinking and
imagined Assessment objective: W1	The individual learners present the list of we meanings of the words to the class. A class			e and express) the
	Learners identify a word from their own list synonym and antonym. (F) Here are some		milar meaning or a word wi	th opposite meaning;
	Word	Antonym	Synon	
	منسجم	متوافق	تنافر	٩
	يجدً	یکدح	نخاذل	ių
	المتدفق	الجاري	لالضب	(ك
	سانحة	متاحة	سيرة	2
Sequence facts, ideas and opinions	Learners write sentences using the words words words shared by other learners and have a Give learners the article: قصة الصياد from Re Learners read the article and note and under	note of any new words that they eading past paper 0508 Paper 1	have learned. (I) Jun 2018.	
opiniono	The four main points discussed in the article			writer.
Assessment objective: W2	Points made		Order in article	Suggested order
	Happiness is not in materialistic gains		1	
	Be content and happy with what you have		2	
	Do not look at what others have		3	
	Enjoy nature and what it has to offer		4	
	Simplicity brings enjoyment and satisfaction	on	5	
	In groups learners discuss if they agree with (which one of the five points should come fi			ch they have agreed on

Learning objectives	Suggested teaching activities
	Learners then construct at least one or two sentences using one of the five points; either agreeing or disagreeing with the article. (I) For example Happiness is not in materialistic gains I do not quite agree with the fact that happiness is not in having materialistic gains. I personally believe that owning a good car and being able to travel are a great source of happiness.
Use a range of appropriate vocabulary Assessment objective: W3	Introduce this website to learners: https://aawsat.com/home/international/section/culture In groups of four or five learners identify 15–20 words, from the website, which they are familiar with, or don't understand. The groups present their sets of words and indicate the "degree of familiarity". (F) Words that they find: • very familiar (easy to understand) • not familiar (don't understand) (Example: Supposing all five learners know all the words that they selected from the website the degree of familiarity will be 100%) Individual learners write one or two sentences using the words assigned or identified by the group members. (I)
Use a range of appropriate vocabulary Assessment objective: W3	Illicit examples of prepositions or connectors from learners that they already know or have heard or used before. Learners can create their own lists and compare them with each other.Using the same website, learners find prepositions or connectors and add them to their lists – they should give example sentences to illustrate the preposition so they are clear about the meanings.Learners then identify more prepositions used in the article:
Make accurate use of spelling, punctuation and grammar Assessment objective: W5	Give learners a set of words (extracted from the articles) and they have to write sentences using the words correctly Example of words and their corresponding sentences i) من عظائم الأمور التخطيط الجيد للمستقبل – عظائم الأمور ii) كان منظاره الذي يرى به الدنيا نقياً- منظاره ii) كان منظاره الذي يرى به الدنيا نقياً- منظاره

Learning objectives	Suggested teaching activities
	iii) أكثر الناس لا يفتحون أعينهم لمباهج الحياة، وإنما يفتحونها للدر هم والدينار – إنما (Most people do not open their eyes to see the beauty of life, however they only open them to see the Dirham and Dinar)
	Learners spell out and write the words in a quiz (Spelling Bee: a competition where the announcer reads each word out loud, and the competitors then spell the word out loud letter by letter <u>www.en.wikipedia.org/wiki/Spelling_bee</u> , challenging each other and testing each other's accuracy. (F)
Using tone, style and register appropriate to audience and context	Give the same set of words to learners and they have to develop another set of parallel words with same or almost close meanings. By doing this, learners strengthen their comprehension and consumption of the words in different social settings or contexts.
Assessment objective: W4	After developing the synonyms, learners (in groups) present "sketches" or "mini drama" with a simple plot. Each group presents the same drama (same story line) but they have to creatively use the (original set of) words and the parallel synonyms. (F)
Make accurate use of spelling, punctuation and grammar	Give learners a set of words (extracted from the articles) and they have to pronounce the words correctly with the guidance of the teacher.
Assessment objective: W5	They spell out and write the words in some competitive manner (Spelling Bee). The competition is for learners to challenge themselves on the spelling accuracy. (F)
Using tone, style and register appropriate to audience and context	Give the same set of words to learners and they have to develop another set of parallel words with same or almost close meanings. By doing this, learners strengthen their comprehension and consumption of the words in different social settings or contexts.
Assessment objective: W4	After developing the synonyms, learners (in groups of four or five) present "sketches" or "mini drama" with a simple plot. Each group presents the same drama (same story line) but they have to creatively use the (original set of) words and the parallel synonyms. (F)
Past and specimen papers	
Past papers and mark schemes are available to download at <u>www.cambridgeinternational.org/support</u> 0508 Paper 1 Jun 2018 – Text 1 and 2	

Reading a variety of texts

Learning objectives	Suggested teaching activities
Understanding the use of imagery and literary devices Assessment objectives: R1 R2	Main focus area: Being content Give learners an explanation on being happy and content Share this method to help learners express and elaborate on their ideas • COURAGE (شجاعة) is needed to be different • OBSERVATION (تأمل وتفكر) of nature and its beauty • NEGOTIATION (تفاصل وتفكر) is the tool to resolve the differences between yourself and others • TENACITY (ألمل وتفكر) is your key to success • EMPOWERMENT (ألملينية) of yourself with the right attitude • NATURE (ألملينية) is your best friend • TRUST (ألفي الفي الفي الفي الفي الفي الملينية) your judgment and strengthen your self-confidence.
Understanding the use of imagery and literary devices Assessment objectives: R1, R2	Give learners a few pieces of images (related to the concept of being content).

Learning objectives	Suggested teaching activities
	$ = \begin{bmatrix} s & s & s & s \\ s & s & s & s \\ s & s &$
	Learners need to study the images and apply a model of visual imagery learning-strategy; RIDER (Clark, Warner, Alley, Deshler, Schumaker, Vetter, & Nolan, 1981) www.specialconnections.ku.edu/?q=instruction/cognitive_strategies/teacher_tools/imagery_strategies :
	A visual imagery strategy for reading comprehension is R.I.D.E.R R = Read a sentence I = Image (make an image) D = Describe how the new image is different from the last sentence E = Evaluate (as one makes the image, check to be sure it contains everything necessary) R = Repeat (as one reads the next sentence, repeat the steps to RIDE)
	Learners will split into groups and each group then presents their understanding of the images given to them in the context of being happy using the R.I.D.E.R strategy. (F)
	Learners read a paragraph, which contains repetition of CONTENT related vocabulary and sentence structures in many variations. (I)
Identifying literary devices in fiction and non-fiction	Give groups of learners extracts from various types of fiction and non-fiction texts. Modern Arabic Short Stories by Ronak Husni and Daniel L. Newman
Assessment objectives: R1, R2	Learners identify texts, which are fictional and non-fictional. Guide learners to become familiar with some of the words and proverbs/ sayings used in the texts. Ask learners to creatively react some of the fictional plots with their (either individually or by groups) own original script in Arabic.
Past and specimen pap	ers
Past papers and mark sc 0508 Paper 1 Jun 2018 -	hemes are available to download at <u>www.cambridgeinternational.org/support</u> - Text 1

Descriptive and personal writing

Learning objectives	Suggested teaching activities
Exploring theme and mood in descriptive and personal writing	Give learners samples of descriptive and personal writing which have different themes and moods. (Learners may re-use the texts / reading notes from the Reading unit of this scheme of work.) The whole class discuss:
Assessment objectives: W1, W2, W3, W4, W5	 Discuss the different moods they felt reading the different text profiles; learners can share they range of favourite books Analyse the way the texts have been developed and communicated to the readers.
	Learners describe in writing their personal response to the theme of the text. (I)
Understanding elaborative techniques	Ask learners what they understood about the concept or techniques related to being ELABORATIVE?
in descriptive and personal writing	Give learners a simple example using this snapshot (extracted from www.learningscientists.org/blog/2016/7/7-1)
Assessment objectives: W1, W2, W3, W4, W5	Imagine you're studying World War II, and specifically the attack on Pearl Harbor. You could ak yourself, how did this attack happent? On December 7, 1941, the Imperial Japanese Nary attacked the United States Narval Base at Pearl Harbor. The attack included Japanese fighter planes, bombers, and torpedo planes. Why did this happent? The Japanese intended to dostroy the United States? Pacific Fleet so that it could not interfere with Japanese operations. Here you could also ak another type of question: What was the result of this historic event? Well, Japanese casualties were light, while they damaged eight US. Nary battliships. The Arizona was among those that the Japanese sunk, and was not raised from the shallow water. US. aircrafts were also destroyed, and 2.403 Americans were killed (1.178 were injured). Why is this event important? The day after the attack, Roosevelt delivered his Infumy Speech, the United States formally declared war on Japan. and Japanese- Americans were then relocated to intermment camps. You could then go on: how did the US. enter the war? How did the Pearl Harbor attack lead up to the release of the atomic bomb? How did the are ent? And so on. There are so many ways to explain the idea and add details! Ask learners to foccus on the type of questions asked when doing elaborative reading or elaborative understanding of an issue. Ask them to look at the WHY, WHO, WHERE, HOW, WHEN, WHAT questions.

Learning objectives	Suggested teaching activities
	Extension activity: Learners read another paragraph in Arabic and use the same questions (WHAT, WHEN, WHERE, WHO, HOW & WHY) and in that get use to the elaborative technique.
Understanding opening and ending techniques in descriptive and personal writing Assessment objectives: W1, W2, W3, W4, W5	Ask learners what they understand when it comes to DESCRIPTIVE and PERSONAL writing. Introduce to them the following definitions:- The primary purpose of DESCRIPTIVE WRITING is to describe a person, place or thing in such a way that a picture is formed in the reader's mind. Capturing an event through descriptive writing involves paying close attention to the details by using all of your five senses. Teaching learners to write more descriptively will improve their writing by making it more interesting and engaging to read. Good descriptive writing often makes use of figurative language such as analogies, similes and metaphors to help paint the picture in the reader's mind. www.readingrockets.org/strategies/descriptive writing PERSONAL WRITING means "a broad essay that often incorporates a variety of writing styles. Most personal essay assignments ask writers to write about an important person, event or time period in their life. The goal is to narrate this event or situation in a way that the reader can fully experience and understand". www.aims.edu/learner/online-writing-lab/understanding-writing/personal.php PERSONAL WRITING means "Personal writing is subjective (<i>based on personal opinions or feelings rather than facts or evidence</i>). When you write personal papers, the content of your writing is based on your own observation, experience, or opinion. Writing assignments that ask you to state your opinion about an issue, to document what you observed, to relate a subject to your own life, to share a story, or to provide a description of a person, place, object, or event are considered personal papers'. https://www.ashford.edu/locw-personal-writing.html Ask learners to focus on the way the OPENING and ENDING PARAGRAPHs are written. Ask the learners to take note of the choice of words or phrases used in opening statements relative to end statements. Some examples of such words would be:-

Learning objectives	Suggested teaching activities
	Get learners to write the same opening paragraph in Arabic.
	Learners practise writing opening and ending paragraphs. (F)
Exploring imagery in descriptive and personal writing Assessment objectives: W1, W2, W3, W4, W5	Share this guide with learners: www.softschools.com/examples/grammar/imagery examples/141/ "When a writer attempts to describe something so that it appeals to our sense of smell, sight, taste, touch, or hearing; he/she has used imagery. Often, imagery is built on other literary devices, such as simile or metaphor, as the author uses comparisons to appeal to our senses". Introduce the concept of SENSORY LANGUAGE (Sensory details include sight, sound, touch, smell, and taste. Writers employ the five senses to engage a reader's interest.):
	www.study.com/academy/lesson/sensory-detairitils-in-wng-definition-examples.html
	Share these examples from the same website: -
	I could hear the popping and crackling as mom dropped the eggs into the frying pan, and soon the salty, greasy smell wafted toward me
	استطعت أن أسمع صبوت فرقعة البيض وطرقعته عندما وضعته أمي في المقلاة فهبت فوراً رائحة الملح والدهن تجاهي.
	Glittering white, the blanket of snow covered everything in sight
	بلمعانها الأبيض، غطت الثلوج كل شيء في الأفق.
	Her iron fingers gripped tight around his shirtsleeve; he was caught.
	قبضت على أكمام قميصه بأصابعها الحديدية. لقد تم الإمساك به. Based on the given samples, ask learners to write imagery paragraphs.
	Learners practise writing sensory or imagery-orientated paragraphs based on the samples given. (F)
	Learners select some excerpts from their favourite writers and share the images and metaphors with other learners. (I) A good book with such style is The Sea by Saleh Morsi 1993 البحر من أدب الرحلات لصالح مرسي. مكتبة مدبولي الصغير

Learning objectives	Suggested teaching activities
Planning and producing descriptive and personal writing	Share this website with learners: <u>https://www.alukah.net/ كيف أكتب مقالأ؟</u> it is about how to plan and produce different types of descriptive and personal writing.
Assessment objectives: W1, W2, W3, W4, W5	Learners produce a PLAN (points only) using these formula (F) : • opening; المقدمة • content; العرض • Ending; الخاتمة
Drafting	Check the writing plan of learners and get them to draft their stories.
Assessment objectives: W1, W2, W3, W4, W5	Learners use a previous plan to turn into a first draft consisting of approximately 70 words for the opening, 300-400 words for content and 40 words for closing paragraphs. They should be conscious of paragraph usage as a structural device. They should count the number of words in their completed draft. (I) (F)
Editing	Correct or help edit the draft writings of learners'. Edit or highlight issues or discrepancies related to the spelling, grammar and sentence structure.
	Return the edited version to learners.
Checking	Establish a simple checklist for learners to check their work. Get learners to work individually or in pairs to correct or revise each other's work based on the checklist or criteria.
	Learners learn constructively using the edited or corrected version of the teacher and the peers. (F)
Improving expression	Ask learners to identify words or phrases which are often repeated in their final piece. Ask them to analyse if they have a good command of vocabulary or a weak one.
	By analysing, learners get to recognise their vocabulary's strength and work towards improving them with a given set of self-help techniques or guided remedies www.verywellhealth.com/elaborative-rehearsal-a-better-way-to-memorize-98694 (I)
Past and specimen pap	ers
Past and specimen pape	rs, and mark schemes are available to download at www.cambridgeinternational.org/support (F)

Reading and responding to writing

Learning objectives	Suggested teaching activities
Selecting main ideas and necessary information	Ask the learners to google and save short texts from some internet based news, articles or short stories. Ask them to identify main points or ideas from the corresponding texts.
Assessment objectives: R3, R4, W2	Ask them to link the ideas with the given titles of the texts.
110, 114, WZ	Ask the learners to RE-organise their points and recompose the texts using their own words.
Identifying facts and opinions	Share with learners some critical information to distinguish facts from mere opinions.
Assessment objectives: R3, R4	 Facts: ✓ The Moon is an astronomical body that orbits planet Earth. ✓ Snakes can predict earthquakes. Studies reveal that snakes can sense an emerging earthquake from 121 kilometres away up to five days before it happens. ✓ 1 Meter equals to 100 Centimetre or 3.3 feet
	 Opinions: ✓ Tall people are normally lazy because they cannot move fast with their body mass. ✓ Children from squatter settlements would not be able to do well in their studies because they don't have the right environment to study.
	Learners then go back to their earlier points (from the reading materials) and decide which ones are facts and otherwise.
	Learners relate the significance of linking facts with opinions (or otherwise). (F)
Preparing a personal response	It is important for learners to write persuasive writing and in that they should be able to respond (agree, disagree or provide alternative ideas) to given sets of texts.
Assessment objectives: R3, R4, W1, W2, W5	Persuasive Writing Tips www.transkills.admin.cam.ac.uk/resources-staff/mml-supervisor-package/part-ib-seminar-5-speaking-versus-writing/persuasive- writing
	 Persuasive writing is always clear writing. Here are some tips to improve the clarity of your writing: Use the first sentence of each paragraph to introduce the main point of the paragraph. Make clear transitions between points. Linking words and phrases shows the logic between one point and another.

Learning objectives	Suggested teaching activities	
		phrases. The inclusion of words which do not serve a specific purpose dinate clauses allows you to emphasise certain ideas more than others, veen information in your sentences.
	Learners will master ways to produce a persuasive personal	response.
Identifying a sequence or argument and conclusion	It is important for learners to identify "introductions", "support compositions.	ting points" and "conclusions" from any reading materials or written
Assessment objectives:	For this, give learners reading materials, which are brief/sho	rt in length. Giving them articles from curated magazines or newspapers.
R3, R4, W2	Ask learners to distinguish points clustered under INTRO , C For the points under the CONTENT cluster, encourage learn learners to re-organise.	ONTENT and CONCLUSION . hers to explore the possibility of rearranging them, and if possible, get
	Learners ability to organise and arrange points based on so	me logical flow/sequence will be strengthened
Exploring different writing formats, registers, purposes	Explain to learners the details about FORMATS and REGIS	TERS and how important it is to write with the ultimate reader(s) in mind:
and audiences	Formats	Registers
Assessment objectives: R3, R4, W1, W2, W3, W4, W5	Writing formats here refer to different details or requirements such as type of fonts to be used, size of the font, alignment of the words or paragraphs (i.e., centred, right-aligned, left-aligned or justified alignment, etc.)	Register here refers to the degree of formality used in the writing expressions; i.e., High formal is the level of language that one uses to address the president or prime minister; Formal is used to when one relates with those in higher position or authority; Neutral is the level used in report writing and business presentations and Informal is used when one relates via letters or emails to friends. (source: https://justpublishingadvice.com/control-register-in-your-writing/
	Reinforce the necessity to keep within the word count limit o	f the compositions.
		ects related to headings, summary / synopsis / highlights, main eports. Ask them to identify common formats or style of presentations

Learning objectives	Suggested teaching act	ivities		
	الرسائل و الخطابات Letters: Introduce the concept of v (colloquial / semi-colloquia)		learners samples of letters written in different	formats a
		Formal Informal		
		Would you mind?	Will you?	
		l've got	I have	
		Hi	Dear	
		بحسب الأبحاث العلمية	في رأي الناس	
		ستقوم بالأعمال كلها	أنت ستعمل كل الأعمال	
		هل يمكنك أن؟	هل تستطيع؟	
		يجب عليك أن تلتزم بالزي الرسمي في مسيرة الغد	كل ما عليك القيام به هو ارتداء الزي الرسمي خلال المسيرة غدا	
			e (limited in tone and mood) to rewrite into a twee in a semi-colloquial style, or to an official ir	
	Teach learners on how we of complaint, fund-raising		format and register. Show them different for	nats of lett
	Also show them examples	s of poorly constructed letters.		
	Give sample letters (of red	quest or instruction) and get learners to r	respond.	
	Learners redraft the exam	ple of a poorly written letter into an impr	oved response. (F)	
	جلات) Magazine articles	(المقالات المنشورة في الصحف والد		

Learning objectives	Suggested teaching activities
	Introduce to learners articles from popular magazines. Get them to explore the intended audience of the magazine.
	Ask learners to identify the key differences in the style of writing in magazines (relative to the styles of writing as seen in the newspaper reports and letters as discussed earlier on).
	Ask learners to name magazines they are familiar with. Ask them which ones they like most and what are the features of the magazines that attract them.
	Ask learners to identify one newspaper report and convert the points/the story into a magazine format.
	Interviews (المقابلات والأحاديث الصحفية) Introduce the main components or dimensions (interviewer, interviewees, etc.) of an interview; show them examples of written text of an interview <u>www.cambridge.org/elt/blog/2016/02/02/teaching-speaking-2-styles-functions-speaking-talk-interaction/</u> Ask them to differentiate the context of the interviews (who, what, where, when and how the interview took place). Get learners to identify who the interviewer and the interviewee was, how knowledgeable was the interviewer and the interviewee, etc.)
	Ask learners to identify the type of questions and the corresponding answers. Ask them if they agree with the way the interviewer asks or presents his / her questions and the way the questions are responded.
	Set an interview based scenario. Get learners to pair up and play the role of interviewer and interviewee based on a given set of subjects / topics. Get them to prepare the interview scripts before they assume the roles (host vs. guest)
	Learners rewrite the interview based on the oral communication that took place between the pairs. (F)
Past and specimen papers	
Past and specimen papers, a	nd mark schemes are available to download at www.cambridgeinternational.org/support (F)

Reading for meaning

Learning objectives	Suggested teaching activities
Understanding components of fiction	Main focus area: Being engaged
Assessment objectives: R1. R2	Ask learners what they understand the main differences between fiction and non-fiction writing are. Show them this image www.bookriot.com/2017/11/02/difference-between-fiction-and-nonfiction
	FICTION
	NON-FICTION
	With the multiple sectors With the multiple sectors Defense based on sectors Subjective Objective Dejective Dejective
	Introduce the main features or components of FICTION; use the following extract <u>www.scribophile.com/blog/the-seven-elements-of-fiction/</u> explaining the seven components of a FICTIONAL writing.
	 i. Character: الشخوص These are the beings who inhabit our stories. Sometimes they are actual people but, just as often, they are animals, dragons, faeries (gotta love those fantasy folks and their creative spellings!), or even inanimate objects (consider the spoon, dish, and clock from Disney's Beauty and the Beast). Characters are necessary because we need someone to invest in, to care about, and to root for (or against). It doesn't matter where your story is set, what the point-of-view is, or how exciting the plot–without characters, no one will care and the other six elements quickly become irrelevant.
	ii. Plot: الحبكة

Learning objectives	Suggested teaching activities
	Plot is what happens in the story, the series of events. This happened, then this happened, then this happened.
	iii. Setting: البيئة: الزمان والمكان The setting is where your story takes place. But some settings are so powerful, they almost seem like characters themselves. Settings can be large and all-encompassing (A hospital, a jungle, inner city centre) or more intimate (a kitchen, an alley, a park bench). Setting also includes season and time of day (Summer, 5 p.m.), climate (sultry, bucolic), and era (Pharaonic period, World War II, The Arab Spring). Instead of merely describing setting, though, smart writers impart setting through the filter of their characters' feelings about that setting.
	iv. Point-of-view : الفكرة أو المغزى To figure out the point-of-view, ask yourself "Whose story is it?" and then tell the story from that character's perspective. Point-of-view includes first person ("I" and "me"), second person ("you"–this is very rarely used in fiction) and third person ("He,"and "she," الأص والكلاب لنجيب محفوظ "He,"and "she," و"سعيد مهران" في رواية اللص والكلاب لنجيب محفوظ "He,"and "she," الفكرة أو المغزى عنور المغزى والمعرور والمعرور» وتسعيد مهران والمعرور» والمعرور» والمعرور» وتسعيد مهران المعرور» والمعرور» والمعرورور» والمعرو
	v. Style: الأسلوب Style is like a fingerprint, no two are alike. A function of diction, syntax, and voice, style tends to emerge from how you write rather than from a concerted effort to control it.
	vi. Theme : الموضوع Theme refers to "The Big Ideas" that bubble up from what you've written. Is your story about Betrayal, Love, Friendship, Justice, Family, Honor, Violence, Hypocrisy? You may have a theme in mind when you sit at the keyboard but, like it or not, readers will carve their own idea of theme out of what you write. And that's as it should be.
	vii. Literary devices : الأدوات الأدبية Literary devices are the true tools of the writer. A partial list of literary devices includes simile, metaphor, personification, symbolism, alliteration, hyperbole, figurative language, humor, onomatopoeia, and irony.
	Alternatively, show the image below for a quick understanding of (key) elements that constitutes FICTION.

Learning objectives	Suggested teaching activities		
	Give them a few titles of fiction based stories and ask them to identify these seven (or more) components www.wilsonplays.weebly.com/writing-class.html Ask learners to write these key elements and get them to understand the main differences between the elements. The learners could also attempt to understand or relate to the similarities between the elements in context.		
Exploring theme and tone	Give learners some examples of different themes generally used in FICTION or NON-FICTIONAL writings.		
Assessment objectives:	Thematic questions		
R1, R2	Fiction Non-fiction		
	How did the main character feel? When did the event take place?		
	Why did he/she reacted this or that way? Who said what?		
	What were the emotions involved? Where was the event?		
	https://bookriot.com/2017/11/02/difference-between-fiction-and-nonfiction/		

Learning objectives	Suggested teaching activities
	Ask learners to always relate to the text they read by answering key questions which start with WHAT, WHO, WHEN, WHERE, WHY and HOW. Or Divide them into pairs and one learner asks their partner the WHAT, WHO, WHEN, WHERE, WHY and HOW questions.
Exploring characterisation	Ask learners what they understand about CHARACTERS.
Assessment objectives: R1, R2	Ask learners to think of more questions related to the character(s) involved in the story; ask them to go beyond the WHO question. Introduce the following chart:

Learning objectives	Suggested teaching activities
Exploring settings Assessment objectives: R1, R2	After understanding the characters and their characterisation, get learners to explore the settings of the story / the backdrop of the story. Ask learners to explore the relationship between the settings and:
	 The theme The characters The mood / tone The impact or final outcomes of the story The reader
Understanding point of view	Learners should also be able to digest the importance of 'Point of View': they should be able to identify who is the first, second, third person and the omniscient person in the story.
Assessment objectives: R1, R2	Learners should able to articulate how appropriate the use of the Point of View in the story was.
Exploring plot development	Learners should be able to identify or answer the <i>Who, What, Where, When, Why, How</i> questions and in that answer how the answers to these questions change over time?
Assessment objectives: R1, R2	 Learners should be able to answer:- When and where it began? What were the emotions involved? How were the emotions managed? What were the main milestones in the story / change of events from one point to the other? What were the conflicts? How were the conflicts handled? Where it ends?
Improving use of language by increasing vocabulary, understanding synonyms, idioms and their effects	Reinforce the fact that learners can improve the use of the language by mastering more words, idioms and synonyms. Share some tips of simple but effective methodologies to strengthen their mastery of these words, phrases, idioms, proverbs and synonyms.

Learning objectives	Suggested teaching activities
Assessment objectives: R1, R2	Give learners a series of short sentences. In pairs, learners change selected words with synonyms and discuss the change in inferential meaning. The whole class discusses the importance of inferential meaning represented by different words.
	Ask learners to master some good techniques by reading some of the sample composition from the Reading past paper 0508 Paper 1 Jun 2017 "أثر تدهور البيئة في الحيوانات" Assign learners into different groups to research and collect synonyms of specific words. (I)
	Assign learners with tasks or activities related to proverbs / idioms; like matching the idioms with their corresponding meanings. (I)
Past and specimen papers	
Past and specimen papers, at 0508 Paper 1 Jun 2018 – Tex	nd mark schemes are available to download at <u>www.cambridgeinternational.org/support (</u> F) t 2

Narrative writing

earning objectives	Suggested teaching activities		
Understanding mood, tone	Main focus area: Being ENGAGED and INNOVATIVE		
and plot in narrative writing	Introduce the concept of narrative writing. Introduce some of	the pointers in "List of narrative techniques" as found in:	
Assessment objectives:	https://en.wikipedia.org/wiki/List of narrative techniques		
R1, R2, R3, W1, W2, W3, W4, W5	Tell them the key differences in a narrative writing relative to	other types/styles of writing.	
	Examples of Narrative Writing Styles vs. Other Types		
	Narrative style	Expository style	
	في ذلك اليوم بالتحديد شعرتُ بالتعب حقاً حتى بعد نومي أكثر من 8 ساعات متواصلة.	تعتمد لياقة المرء إلى حد كبير على الطريقة التي يقوم بها الشخص بالتدريب لتحسين مستوى اللياقة البدنية وفقًا لتقنيات التمارين المختلفة والعادات الغذائية المتبعة وساعات النوم الكافية.	
	Narrative style	Persuasive Style	
	صديقي حُسام لديه رأي مختلف عن رأيي، أعتقد أنهُ متأثر بخلفيته الدينية، وبر غم احترامي الكامل لحسام إلا أني لا أستطيع تجاهل معتقداتي الخاصة.	يجب علينا دائما أن نمارس التسامح وأن نضمن أن عقيدة المرء تُحترم.	
	معتقداني الحاصة.		
	Narrative style	Descriptive style	
		Descriptive style المدينة المتاخمة للبحر جميلة جداً. ساحلها ممتد وسكانها أفراد من أعراق مختلفة. والأنشطة الأكثر رواجاً هي للتجار الصغار الذين	

Learning objectives	Suggested teaching activities
Understanding plot development techniques in narrative writing Assessment objectives: R1, R2, R3, W1, W2, W3, W4, W5	MOOD and TONE is always used interchangeably but they are actually two different things. MOOD refers to the climate or the atmosphere of the story being told but TONE relates to the personal perception or attitude of the author towards the subject/story. PLOT is about the chronology of events and the structure of the story's episodes from the beginning to the end. It is about the arrangement or sequencing of the entire storyboard or flow of the story from one point to the other. Ask learners to research types of narrative texts and share the mood, tone and plot of the texts. Whole class discussion (F): What is the importance of mood, tone and plot in a story? How does the writer organise the content? What are the details of the narrative texts? Share concepts or techniques related to narrative writings: points of views flash back flash back flash forward chronological order foreshadowing repetition cliff hanger Self-fulfilling prophecy story within story, etc. Learners select a piece of narrative writing to read and explore these techniques. Ask learners to prepare a chart and produce a table to distinguish the key features (in terms of tone, mood, setting) between these
	techniques. Learners could also indicate the closeness or similarities of features between these different techniques.
	Key features
	Tone
	Mood
	Settings

Learning objectives	Suggested teaching activities
Analysing literary components Assessment objectives: R1, R2, R3, W1, W2, W3,	Introduce new examples of narrative writing and get learners to analyse: the characters settings and points of view
W4, W5	Get learners to analyse using the 5W1H (WHAT, WHERE, WHO, WHEN, WHY and HOW?) technique, i.e., what happened to the hero? who was the villain? Why was there such spike of emotions, how did the villain manipulate the situation or how did the hero resolve the whole issue?
Analyse imagery and literary devices	Reinforce the elements of imagery and literary devises (what are they and why are they important).
	Based on the earlier sets of narrative texts learners have read, ask them to identify the key imagery and literary devices.
Planning and producing narrative writing	 For learners to produce their work effectively or in an organised way (with enough time allocated for planning, drafting, editing, checking and improving the expressions) introduce good tools/techniques, e.g. mind-maps timelines diagrams
	Show or share sample narrative texts which are good and bad with learners; ask learners' opinion of the given narratives. Ask them which one they prefer/like and which they don't like.
	Explain why some of those are good and some are not.
	Learners produce a piece of text to consolidate processes and techniques discussed. (I) (F)
Drafting	 Introduce this "model of drafting" to learners: DETAILS: ask learners to focus on DETAILS of the story they are going to write
Assessment objectives: R1, R2, R3, W1, W2, W3, W4, W5	 RICH: ask learners to build a story line which is RICH with emotions powered by choice of words and idioms AMPLIFICATIONS: ask learners to think of ways to amplify the mood, tone and plot within the chosen theme FINE-TUNE: as they draft ask them to also fine-tune their pointers by eliminating pointers which may not be relevant in the context of the entire theme

Learning objectives	Suggested teaching activities
	TIME-CONSCIOUSNESS: reinforce to learners that, ultimately, time counts and that learners should train themselves to write within the given/allowed time frames
Editing	Learners should give particular attention and edit their work to enhance:
	 EMOTIONAL ENGAGEMENT with the target readers DECORATIVES; hence they should edit their work reasonable number of connectors / adverbs / proverbs / idioms / catchy phrases. Sample list of Arabic adverbs & proverbs/idioms: <u>https://mawdoo3.com/ حكم وأقوال من ذهب / mawdoo3.com/ أقوال وحكم / mawdoo3.com/ أقوال وحكم / mawdoo3.com/ مشهورة / www.rowadalaamal.com/ أمثال عربية مشهورة / www.muhtwa.com/ </u>
	 INTRODUCTION with powerful opening pointers TONE of the story with good choices of words and sentence-structure variations. Provide good samples from magazines or newspapers. TECHNICAL aspects such as the length of the texts (350–400 words)
Checking	Always tell learners the importance of checking and rechecking their work thoroughly. Ask them to avoid careless mistakes.
	Ask them to double check their spelling and grammar accurateness.
	Introduce criteria for checking and get learners to check each other's work in groups or in pairs. In pairs, learners read through a piece of each other's writing and annotate in pencil as appropriate according to relevant, agreed criteria.
	Ensure learners learn from their mistakes by taking extra measures/putting extra efforts to correct or improve their work.
Improving expression	Introduce a set of proverbs in Arabic to learners.
	Go through the idioms / proverbs (أمثال وجمل تعبيرية) and other related expressive phrases in Arabic language from any of the previously mentioned sites.
	Get learners to check the work of their peers in groups or in pairs. Ask them to compare the choice of words used to express the chosen themes, the ideas, the setting, the tone/mood.

Learning objectives	Suggested teaching activities
	Learners should be able to learn from each other and get the best narrative writer (among learners) to share his or her techniques of mastering the narrative writing.
Past and specimen papers	
Past and specimen papers, and mark schemes are available to download at <u>www.cambridgeinternational.org/support</u> (F) 0508 Paper 1 Jun 2018 – Text 2	

Discursive and argumentative writing

Learning objectives	Suggested teaching activities
Exploring discursive and argumentative writing	Main Focus Area: Being REFLECTIVE & INNOVATIVE
argamentative tinang	Give learners samples of discursive and argumentative writing related to fast food.
Assessment objectives: R1, R2, R3, W1, W2, W3, W4, W5	http://mramrbastawy.blogspot.com/2014/12/blog-post.html
	Learners read and highlight the main ideas of each paragraph from the text.
	Whole class discussion (F):
	What is the article about?
	Who made the statements in the article?
	How important is government related funding for education?
	Learners relate the idea of Modernity (عصر السرعة/الحداثة). (I)
Exploring elaborative techniques	Introduce the idea of THINKING to learners;
	ما المقصود بالتفكير ؟ ?What is thinking
Assessment objectives:	Human beings are unique because of their ability or desire to know or explore things or meanings.
R1, R2, R3, W1, W2, W3,	 يُعد الإنسان كائناً فريداً بسبب قدرته أو رغبته في معرفة أو استكشاف الأشياء والمعاني.
W4, W5	 Intellectual ability has to be encouraged to enhance one's quality of thinking.
	 يجب تشجيع القدرة الفكرية لتعزيز ملكة التفكير وجودتها.
	The process of thinking is about using existing data and from there on new data is realized.
	 تدور عملية التفكير حول استخدام البيانات الموجودة ومن ثم الحصول على بيانات جديدة.
	Learners read the points above and discuss among themselves.
	Introduce PEE (Point, Evidence, Explanation) or PEEL (Point, Evidence, Explanation, Link)
	www.tutorfair.com/resource/206/taking-the-peethe-point-evidence-explanation-method

Learning objectives	Suggested teaching activities
	• P is for Point This is where you make a statement about the text.
	• E is for Evidence This is where you use the text to back up your statement by quoting from the passage you've been given or from the text if you're working on an essay from home (don't forget your quotation marks).
	• E is for Explanation This is where you let loose creatively (not so loose that you forget what you want to say) and explain how the evidence backs up your point. Here you can explain the meaning of the quote, discuss the subtext/your inferences and bring in some of the technical terms you've learned that will boost your score.
	Learners relate the given article about the duty of hospitality from past paper 0508/01 Reading Oct/Nov 2018, and organise the points, evidences and explanations using their own words.
	Extension activity: Learners do homework on three short paragraphs related to critical thinking. They share what they understood with the members of the class. The other members of the class elaborate their take (whether they can link with other evidences from their own lives).
Understanding opening and ending techniques in discursive and	Introduce learners to a 5-minutes video from www.youtube.com/watch?v=oAUKxr946SI The video is about techniques to write effective discursive essay.
argumentative writing	 (F) Whole class discussion (F): Planning
Assessment objectives: R1, R2, R3, W1, W2, W3, W4, W5	 Structure Method: spider diagram, flow chart or positive and negative table
Planning and producing discursive and	Give a title and get learners to write a fresh composition either using the PEE / PEEL techniques.
argumentative writing	Learners relate/ REFLECT with the importance of having a good mastery of Arabic vocabulary to be highly expressive in their writing skills.
Assessment objectives: W1, W2, W3, W4, W5	

Learning objectives	Suggested teaching activities
Planning, Drafting, Editing and Checking Checking	Ask learners on how they usually plan, draft, edit and check their compositions.
	Learners plan their elaboration using various techniques such as 'PEE' and 'PEEL' appropriate to the purpose of the text. Groups/class consider the strengths and weaknesses of responses generated by each approach. (Can use marking criteria for writing from Paper 2 Section 1 to inform discussion.)
	Simulate an examination scenario for the class. Give learners 15 minutes to complete the exam. Observe the behaviour of the learners and make a list of critical pointers to share later.
	Share the critical pointers (the DOs and DONTs when checking "answers" during examinations).
	Learners take note of the observation and share their challenges or limitation when it comes to examinations.
Improving expression	Give learners five sentences. For each sentence, learners re-write using their own sentence without losing the original meaning. or
	Learners do two sentences each. They share their sentences with the members of the class. The other learners relate to the expressions used and suggest better words which are more appropriate to the given context.
	Learners do a research on Arabic proverbs or sayings and share their understanding of at least two or three sayings, two sentences each. They share their sentences with members of the class. The other learners relate to the expressions used and suggest better words which are more appropriate to the given context.
Past and specimen papers	
Past and specimen papers, and mark schemes are available to download at <u>www.cambridgeinternational.org/support</u> (F) 0508 Paper 1 Nov 2018 – Texts 1 and 2	

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